

Out of country training insurance overview

Make sure you are properly covered for out-of-country training during the 2018 season.

Venues generally require a certificate of Commercial General Liability (CGL) insurance for your team when you are traveling to train. In order for out-of-country training to be covered under the ACA/CSA CGL insurance program, ACA and the CSA must approve all out of country training.

This process requires a minimum 2 weeks' notice for creation and delivery. Please start the process as early as possible.

Things to recognize before you start requests for insurance certificates

1. Requests must be done on the appropriate request document, and include all applicable information required by the event location host (i.e. ski resort, gymnasium). This includes any specific wording or coverage limit amounts.
2. Multiple certificate holders can be included on one request, so gathering information about all the venues ahead of time will save you the cost and time required to submit multiple requests.
3. All groups training outside of Canada must complete a request document, and all athletes must hold appropriate Sport Accident Insurance (SAIP) insurance for the duration of their travel.
SAIP may be purchased either:
 - a. .. directly through ACA/CSA for your trip. (See document "[2017-2018 SAIP Categories and Costs](#)" for pricing and coverage and "[2017-2018 SAIP Provincial Registrations NON-FIS](#)" to purchase.)
 - b. .. from a third party - provided the club also signs and submits the "[2017-2018 Club Organizer of Training Events Agreement](#)" document along with the request for insurance.

Processing your request

1. Fill out the following two forms and submit them to Ashlie Avoledo at aavoledo@alpinecanada.org at least two weeks in advance:
 - a. [2017-2018 Mandatory CSA Out of Country Training Sanction Request](#)
 - b. [2017-2018 Request For Certificate of Insurance \(CGL\)](#)
2. If any of the athletes attending are not already covered by the appropriate ACA/CSA SAIP program (review categories & costs) either:
 - a. Submit the "2017-2018 SAIP Provincial Registrations NON-FIS" document to purchase SAIP for the athletes attending the event.

or

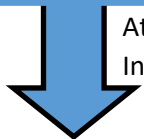
 - b. Include the completed "[2017-2018 Club Organizer of Training Events Agreement](#)" document along with your request.

1. Gather Information about all venues requiring a certificate of coverage including specific wording or coverage

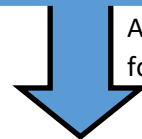


2. Determine SAIP coverage of athletes to make sure they are properly insured.

Athletes need to purchase SAIP
Insurance from ACA/CSA



Athletes already have adequate SAIP coverage
for the trip through other vendor



3a. Complete the following documents:

- ◇ 2017-2018 Mandatory CSA Out of Country Training Sanction Request
- ◇ 2017-2018 Request For Certificate of Insurance
- ◇ 2017-2018 SAIP Provincial Registrations NON-FIS



3b. Complete the following documents:

- ◇ 2017-2018 Mandatory CSA Out of Country Training Sanction Request
- ◇ 2017-2018 Request For Certificate of Insurance
- ◇ 2017-2018 Club Organizer of Training Events Agreement



4. Submit all forms to Ashlie Avoledo at aavoledo@alpinecanada.org at least two weeks in advance of your travel.